

Arts and Sciences Chairs' Council
Monday, November 2, 2020
Virtual Meeting Using Teams

MINUTES

Present: Bruce Mattingly, Vincent DeTuri, Seth Asumah, Jeremiah Donovan, Patricia Conklin, Gregory Phelan, Paul van der Veur, Flavia Dantas, Andrea Harbin, Wendy Miller, David Barclay, Randi Storch, Alexandru Balas, David Dickerson, Paulo Quaglio, Kevin Halpin, Andrew Fitz-Gibbon, Douglas Armstead, Mary McGuire, Craig Foster, Sharon Steadman.

Administrative Update

- Personnel review lists are in process, delayed due to the extension of tenure clock for some individuals
- Discussed SUNY Dean's meeting

New Business

Planning for end of fall 2020

- Continue with online instruction for remainder of semester
- Discussion and Questions
 - Seniors completing capstone research can have an exception or upper division specialized requirements
 - Not sure if SIP is lifted
 - Student conduct process and issues
 - Students who have left campus
 - Off-campus student procedures
 - Saturday/Sunday due dates for assignments

Final exam common time requests

- Submit requests to Bruce
- Departments should spread out times
- Discussed 4C time slot

Old Business

Planning for spring 2021

- No in-person instruction prior to 2/1, Spring calendar is not yet fixed
 - Not likely to start prior to 2/1
 - It is possible that we could start after 2/1
- Monitor and publish online vs. in-person courses
 - No final decision on 40% in-person requirement
- Spring will look similar to Fall
 - Provide opportunities for substantial interaction with faculty
 - Synchronous is preferred over asynchronous
- No spring break, pacing days are allowed

- Within reason, under enrolled in-person courses will not be cancelled
- Discussed vaccine distribution on campus

Enrollment caps for online courses

- In-person capped by room size
- Discussed how do we handle caps for online
 - Discussed faculty role in deciding, subject specific, and pedagogies
- Discussed if existing caps are equitable

Open Discussion

- Discussed that interim suspension relies on student reporting
- Discussed class sizes, use of space, and field trips